

**Head of Schools**  
**The Oak Tree Federation**  
**Laughton CP and Firle CEP Schools**  
**from September 2025**  
**LI-6**



The Oak Tree  
Federation



Are you a passionate and dedicated leader? Do you celebrate diversity and inclusivity? We are seeking an inspirational Head of Schools to help our drive for excellence in teaching, learning, and pastoral care at both Laughton CP and Firle CEP schools. You will play a key role in shaping the future of the schools, continuing the collaborative working that is firmly embedded in the Oak Tree Federation.

This is an exciting opportunity to work across 2 small rural primary schools, inspiring them to thrive and for you to take a leading role in our strategic journey.

The successful candidate will:

- Be an excellent teacher with a strong knowledge of the primary curriculum
- Assist the Executive Headteacher in leading the schools with part of the week spent in each school. Leading on key strategic areas of our schools improvement
- Demonstrate a commitment to the Christian ethos at Firle CEP
- Have excellent communication skills with a confident manner
- Have good IT skills and the ability to use various educational software packages, and social media platforms.
- Have excellent time management skills with the ability to prioritise tasks and with attention to detail
- Celebrate diversity and inclusion within our communities
- Assist with the management of teaching staff and support teams, modelling the highest of expectations with a drive for excellence
- Lead on the creation and modification of policies, communicating these effectively to all relevant stakeholders
- Engage in whole school training and development
- Committed to safeguarding within our communities and contribute to a safe and welcoming learning environment for all pupils
- Have a good sense of humour and be adaptable with change

In return, we can offer:

- 2 happy school communities that are committed to providing the best for the pupils within our care.
- Continuing professional development and opportunities to work on external projects
- A community where inclusivity is at the heart of all we do
- A full induction process

We encourage informal visits. For further information, an application pack and/or an informal chat or to arrange an informal visit please make direct contact Mrs Rachel West, Executive Headteacher, 01323 811306 [head@oaktreefederation.co.uk](mailto:head@oaktreefederation.co.uk)

Closing date for applications to be received into the Laughton School  
Office [laughtonoffice@oaktreefederation.co.uk](mailto:laughtonoffice@oaktreefederation.co.uk)

**By 3p.m on 19th May 2025**

**Shortlisting: 20th May 2025**

**Interviews will take place: 23rd May 2025**

As is school policy the position will be subject to satisfactory references and a clear DBS.