



Firle Church of England

**Drugs and Alcohol Policy
May 2018**

Rationale

At Firle Church of England Primary School we will offer a planned developmental programme of age appropriate drugs education for all our children.

Our drugs education policy will set a context for enabling children to:

- Increase their knowledge and understanding
- Explore attitudes and skills for making healthy and informed choices

The programme for drugs education will be supported by our school values and an ethos shared by all members of the school community, as part of a commitment to being a healthy school.

Aims and Objectives of Drugs Education

The main objective of drugs education is:

For children to develop the knowledge, skills and attitudes which will enable them to appreciate the benefits of a healthy lifestyle and promote responsibility towards the use of drugs

At Firle Church of England Primary School we aim to work towards this objective. We have developed a drugs education programme with a set of clear aims and intentions

Aims

We will plan and deliver effective drugs education for all children and families in our school. We aim to:

- Ensure that children develop an understanding of the use of drugs and medicines to be able to stay safe and use medicines correctly
 - know and understand that we have a body and that it is precious and special
 - to be able to talk about our bodies and how they work
 - know that there are people who can help if children are worried
 - to be able to talk with others and express emotions
 - develop self awareness and self esteem
 - to value and respect self and others
 - be able to make decisions and appreciate the consequences of choices made
 - to develop critical thinking as part of decision making
 - recognise possible threats to personal well being
 - to be assertive and able to say "no" or "stop I don't like that"

The Drugs Education Curriculum

The drugs education programme will be delivered in a holistic manner, where everyday life experiences are used to introduce the concepts of

- staying safe
- keeping healthy
- making choices
- expressing and managing emotions
- feeling good about oneself
- taking responsibility

Drug education will be taught through the planned Firlie CEP School/National Curriculum.

EYFS

In the Curriculum Guidance for the Early Years Outcomes, Drug Education is addressed through the area of Physical Development, under "Health and Self Care."

The Early Learning Goal for this area says that "Children know the importance for good health of physical exercise, and a healthy diet, and talk about ways to keep healthy and safe. They manage their own basic hygiene and personal needs successfully, including dressing and going to the toilet independently".

Learning and Teaching

Drugs education can raise sensitive issues and we will ensure that our learning environments encourage children to feel secure and safe. During discussions e.g. circle time, Ground Rules will be established to create a clear and supportive forum. The negotiation of these rules is recommended as appropriate to the developmental stage of the children. It is important that children are shown respect for personal privacy and that time is taken to listen to each other, no 'put downs', the right to pass etc.

A range of teaching methods will be used to deliver our programme with a particular focus on active learning, for example role play or drama and communication and through stories and discussion.

Our approach when working within the area of drugs education will be sensitive, calm and clear. We will be working to promote positive attitudes, skills, knowledge and understanding.

Working in partnership with parents

We will ensure that parents are informed of our drugs policy and understand its principal aims.

All staff members and parents will be made aware of procedures in the event of drug misuse. As with all policies at our school, copies of this policy will be available to view from the school office.

Inclusion

At Firle Church of England Primary School we are committed to providing inclusive education. We recognise and value the diversity of background and experience that each child brings.

We will seek to ensure that our planned drugs education programmes match the levels of understanding and needs of all children.

We recognise that in our society we have vulnerable groups and children from the following particular groups may need particular support from drugs education:

- Children from families where drugs are misused
- Children who are 'looked after'
- Children who have been excluded from school
- Children who truant

When necessary, we will attempt to offer increased support for children from vulnerable groups.

Medicines in School

There will be occasions when children may need medication during the school day.

Firle C of E Primary School in partnership with parents will:

- Recognise individual medical needs and support these needs where possible. The needs of the child will be considered as paramount.
- Undertake to contact parents if a child is ill during the school day.

It is important that all members of staff are aware of our policy with regards to the storage and administering of medication in school (see Health and Safety Policy).

Storage of Medicines

All adults in school will be responsible for the secure storage of their own medication. A safe and secure storage provision for children's medication will be provided. Usually this is the fridge. Specific medication such as inhalers are kept in the first aid cupboard.

A named person will be responsible for keeping and administering children's medication both at school and on school visits. It is the responsibility of the class teacher to name this person and ensure that all adults on the trip know who this is.

A minimal first aid pack will be provided for each class. The responsibility of notifying the Head teacher of equipment needs lies with the first aid staff.

A 'bum bag' with first aid material and if necessary epipen is taken outside during school breaks.

Administration of medication

Parental consent must be given for staff to administer treatment. Any prescribed medication will be administered in a safe and caring way. Wherever possible children should self-administer inhalant for asthma.

All staff have the right to refuse to administer medication or to apply invasive procedures, however, any staff member applying invasive procedures such as epipen must receive the appropriate training.

All staff need to be aware of children who may need such an invasive procedure and indeed the staff member who is trained and able to carry this out. If necessary support will be accessed via the school nurse.

DRUG RELATED INCIDENTS (ADULT)

If any staff member or parent is suspicious of an adult being under the influence of drugs/alcohol when accompanying pupils to/from school in a way which could affect the child's safety then the following procedure should be followed.

Record and log incident.

If necessary persuade the adult into school away from the pupil.

Send for help from a member of senior management/Head.

Remove pupil to safe environment.

If possible reason and discuss with adult. Do not put yourself at risk

Try to arrange alternative transportation for journey home.

Make an appointment to discuss further with SMT. Offer contacts.

If the situation persists, inform the adult that you will have to take further action i.e. involve other agencies e.g. social services, police, health visitors.

If staff or parents are suspicious of a stranger / any visitors to school being under the influence of alcohol/drugs, then the following procedure should be followed:

If possible, prevent entry to school and inform local police and alert staff.

If already inside the school, isolate from pupils.

Contact SMT for removal from school preferably by persuasion.

Call local police for support and protection.

A list of useful contact numbers should be displayed in the secretary's office, heads office and outside the building.

DRUG RELATED INCIDENTS (STAFF)

If staff have concerns about any member of staff being under the influence of alcohol/drugs during school hours professional judgement should be used, seek confidential advice and support from one or more of the following; colleagues, SLT/HT, Governing Body, Union guidance, SLO, LA Personnel Officer. Then the following may be applied, if appropriate:

Contact a member of senior management/Head who will ensure that the children are safe

Send the member of staff home safely.

SMT arrange an appointment for discussion on the next working day and before the member of staff returns to duty, offer support/contacts.

CHILD PROTECTION CONFIDENTIALITY AND DISCLOSURE.

Firle CEP School is committed to acting in the best interest of all the individuals within the school community.

All members of the school need to be clear about the rules of confidentiality before being encouraged to talk about the use of drugs

All members of staff need to be clear about the rules of confidentiality in discussing any drug related incident that may occur in school

The school is not in a position to offer individuals wholly unconditional confidentiality, indeed there may be situations in which confidentiality would not serve the individuals best interest.

If in any situation a child discloses information that would alert staff to child protection issues, then the usual procedures must be followed in line with Circular 10/95, Protecting Children from Abuse: The role of the Education Service. All staff and pupils must be clear when child protection procedures should be implemented. See Child Protection policy for further information

EDUCATIONAL VISITS / SOCIAL EVENTS.

During educational visits:

There should be no smoking by adults in the presence of pupils

Illegal substances are not permitted

Adults should keep any personal medication in a safe place

A nominated first aider will store and administer medicine.

Self administration of inhalers will be encouraged.

School social events:

At all family social events organised by the school the responsibility for the conduct of the children present remains with the parent.

At such events the school "Non Smoking Policy" will be enforced.

This school will not condone any use of recreational drugs or any illegal substance by any individual during social activities connected with the school.

Adults at designated school functions, within reasonable limits may consume alcohol.

TRAINING

The school will provide appropriate training for all staff and governors where necessary for example through central INSET courses, own school INSET and in class support.

Review and Monitoring

Monitoring is through planning, visual evidence and discussion with staff

The policy will be reviewed annually.